

## **Request For Qualifications:**

Senior Connection, Inc., and Worcester Community Housing Resources, Inc., are seeking consulting services to participate in the preparation of funding applications under the US Department of Housing and Urban Development Section 202 Program, Low Income Housing Tax Credit Program, and other housing programs of the Massachusetts Executive Office of Housing and Livable Communities and other funding agencies.

Senior Connection is assembling funding for a proposed development “GrandFamily Village of Worcester” to consist of educational, housing, and health facilities to be constructed on a vacant site in Worcester, Massachusetts. Consulting services will be needed in preparation of both development and operating budgets, income eligibility calculations, Section 202 and LIHTC project eligibility, funding applications and other aspects of the project.

Specifically, Senior Connection is seeking proposals directed at both the Section 202 application process and the EOHLA Affordable Housing “One Stop” funding application process. The sponsor and developer are expecting that two separate consultants may be selected, so any firm or individual responding to this request should be prepared to work cooperatively with another consultant if two firms are chosen.

Limited funds are available for up-front expenses, but it is anticipated that full payment for services will not be completed until the project’s financial closing and/or completion. Respondents should specify their requested terms for payment.

If this project is of interest, please respond with the following:

- Statement of qualifications and experience with either or both Low Income Housing Tax Credit or HUD Section 202 funding applications.
- Proposal for financial terms, in terms of hourly rates, proposal phases, or other terms proposed by the consultant.

Any responses to this RFQ are subject to further discussion and negotiation and receipt of a firm and detailed proposal for services to be provided.

Senior Connection, Inc., is an equal opportunity and affirmative action employer and encourages applications from Woman or Minority Owned firms.